



# Volunteer Form

A key factor in the success of Kenston Schools is parental support! In fact, the programs, events, volunteer resources, and financial contributions provided by the TES PTO make a difference at our school and provide students with an even richer academic experience. Through the TES PTO, there are many opportunities for you to lead a committee, volunteer your time, donate items, or contribute financially.

Please review the volunteer opportunities below and check all that match your interest(s) and availability. Thank you for being involved and making a difference at Timmons Elementary School!

Description		Timing	Volunteer	Donate Items
General Volunteer	Opt in to receive Signup Genius notifications to donate and/or volunteer for various short term/hourly service at events such as First Day Folders, Breakfast/Books, Cookie Sales, Staff Appreciation, etc.	Hourly per event		
<b>Description: Work with a Chair &amp; team of committed parents!</b>		<b>Timing</b>	<b>Volunteer</b>	
Bomber Hangar	The Bomber Hangar spirit wear store, operated by PTO Council, seeks volunteers to assist with retail store duties such as pricing, merchandising, sales and transporting merchandise for building and district wide events, as well as the retail store within KMS.	Day/evenings or weekends		
Beautification	Working with others, help with seasonal enhancement of the front indoor/outdoor entries. May include planting plants, wreaths, etc.	All year as needed		
Book Fair	Help during fall and spring book fairs; assemble/arrange book displays, sales help, tear down/pack up post fair.	2 Hours per event		
Care Blue	Care for the school community through notes of congratulations, get well wishes, sympathy, etc. May include assisting families in crisis with meal preparation/ delivery, cards, and other items as needed.	All year as needed		
Family Events	Join the team to plan/prepare activities for 2 PTO family events. Variety of support relating to entertainment, volunteers, Kenston Bomber wear, refreshments, decorations, logistics.	Hourly per event		
Hospitality	Volunteer for PTO and school events: orientation night, teacher meetings, Grandparent's Day, Staff Appreciation, set up/ clean up.	Hourly per event		
Library Volunteer	Assist school librarian during your child's class library time, check in/out books, re-shelf books as needed.	Hourly per Class	KDG ___ 1 <sup>st</sup> ___ 2 <sup>nd</sup> ___ 3 <sup>rd</sup> ___	
FUNdraising	Join the committee to create/execute exciting key fundraiser (running period 1-2 weeks). Create sponsorship program, interact with parents/teachers, copying, distribution, promotions, etc.	Sept/Oct Hourly		
One School, One Book	Join the design and support team to bring a book to life! Assist in artwork, design props, coordinate w/teachers, incorporate theme into curriculum, parent open house and student lunch.	Several consecutive weeks	Design/Support ___ Lunch ___ Open House ___	
Points Program	Help with the collection, counting, and submission of the Boxtops for Education program and other retail program(s). Assist in creating promotional and incentive activities.	Hourly per event		
Room Parent	Coordinate classroom parties with class teacher, school nurse and PTO; schedule volunteers, coordinate class gift for teacher. <b>Party Parent volunteers will be requested at later date once Room Parents are arranged. Room Parent does not attend all parties.</b>	Oct/Fall Dec/Holiday Feb/Valentine May/End Of Year		
District-wide Events & Programs	Volunteer to assist in the execution of district-wide events and programs as well as help during events. Includes working with the Community Relations Director.	All year as needed		
District directory	Verify family information via phone and email, make corrections in Excel, stuff envelopes, and sticker directories for distribution.	Sept./Oct.		

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_ TEACHER: \_\_\_\_\_

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Please feel free to contact TES PTO: President, Traci Felton at [tracifelton@hotmail.com](mailto:tracifelton@hotmail.com) or Membership Chair, Carla Murphy at [carla.murphy9@yahoo.com](mailto:carla.murphy9@yahoo.com)